**MESSAGE FROM THE PRINCIPAL**

Dear Parents:

Our school year is off to a super start. I want to thank everyone who attended the PTO sponsored Welcome Back picnic. The weather and attendance by the Elvehjem Community was a positive combination.

October brings many learning activities for our student body. It is National Anti-Bullying Month and as part of our (positive behavior support program) we will be celebrating PEACE WEEK at Elvehjem from Oct. 10-14th. Our second annual PEACE WALK will be on Oct. 14th at 9:45 a.m. parents and the community are encouraged to attend.

In addition, our maps testing will take place the first 3 weeks of October. The new District tests will allow for more data on students in the area of reading and math skills.

Respectfully,
Craig Campbell

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**Calendar Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Oct 3–19</td>
<td>MAPS Testing, grades 3–5</td>
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<tr>
<td>Tuesday, Oct 4</td>
<td>Dairy Expo, 8:45 a.m. –12:05 p.m.</td>
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<td></td>
<td>Jabs, Kroll, Vincent</td>
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<tr>
<td>Wednesday, Oct 5</td>
<td>Dairy Expo, 8:45 a.m. –12:05 p.m.</td>
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<td>Wong, Pope, Nelson, Heinemann</td>
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<tr>
<td>Friday, Oct 7</td>
<td>PLAA/PMA testing ends</td>
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<td></td>
<td>Fun Pasta Order forms due</td>
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<tr>
<td>Oct 10–14</td>
<td>Peace Week</td>
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<tr>
<td>Tuesday, Oct 11</td>
<td>LVM PTO Meeting, 6:30–8 pm, LMC</td>
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<td>Free Childcare in Bobcat Gym</td>
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<tr>
<td>Friday, Oct 14</td>
<td>Peace Walk, 9:45 a.m.</td>
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<td>Bucky Book orders due</td>
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<td>Tuesday, Oct 18</td>
<td>Principal for a Day</td>
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<td>Thursday, Oct 20</td>
<td>Picture Retake Day</td>
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<td>Market Day pickup, 3:30—4:30,</td>
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<td></td>
<td>Bobcat Gym hallway</td>
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<tr>
<td>Friday, Oct 21</td>
<td>Schuster's Pumpkin Patch</td>
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<td></td>
<td>Kdg, 8:40–11:30</td>
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<td></td>
<td>School Forest, 8:45—3:00</td>
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<td></td>
<td>Jabs &amp; Wong</td>
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<tr>
<td>Tuesday, Oct 25</td>
<td>FUN PASTA distribution (tentative)</td>
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<tr>
<td>Wednesday, Oct 26</td>
<td>Dream Lanes, gr 4/5, 12:30-3:00</td>
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<tr>
<td>Thursday &amp; Friday, Oct 27 &amp; 28</td>
<td>Professional Development</td>
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<td>NO SCHOOL</td>
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You can never be too prepared!
We would like to urge all families to send an extra change of clothes to school with their children. These clothes should stay in your child's locker at school. Here are a few reasons why it is nice to have a change of clothes at school:

- Clothes are wet from rain or snow
- Spilled food
- Mess from paint or markers
- Accidents that might make clothes dirty
- Rips or tears from playing

Also the health office is always looking for clothing donations, especially in small sizes. Items we could use are gently used coats, hats, mittens/gloves, scarves, small pants with elastic waistbands, small shirts, small sweatshirts, socks & winter boots.

Do your children get enough sleep?

<table>
<thead>
<tr>
<th>Age</th>
<th>Total Sleep</th>
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<tbody>
<tr>
<td>0—3 months</td>
<td>14—16 1/2 hours</td>
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<tr>
<td>3—9 months</td>
<td>14—15 hours</td>
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<tr>
<td>1 year</td>
<td>13 3/4—14 hours</td>
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<tr>
<td>2 years</td>
<td>12 3/4—13 hours</td>
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<tr>
<td>3 years</td>
<td>12—12 1/2 hours</td>
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<tr>
<td>4 years</td>
<td>11 1/2—12 hours</td>
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<tr>
<td>5 years</td>
<td>11 hours</td>
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<td>6 years</td>
<td>10 3/4—11 hours</td>
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<tr>
<td>7 years</td>
<td>10 1/2—11 hours</td>
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<tr>
<td>8 years</td>
<td>10 1/4—10 3/4 hours</td>
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<tr>
<td>9 years</td>
<td>10—10 1/4 hours</td>
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<tr>
<td>10—12 years</td>
<td>9 3/4—10 hours</td>
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<tr>
<td>13—24 years</td>
<td>9—9 1/2 hours</td>
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<tr>
<td>25 and older</td>
<td>8—8 1/2 hours</td>
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SUPPORT SERVICES SCHEDULES
New schedules for the 2011-2012 school year, this is when you can find us:

Jeneile Luebke-Cleary, Nurse is in the nurse's office Monday all day, Wednesday and Thursday afternoons. She can be reached at 204-1408. When she is not at Elvehjem, she can be reached at Kennedy School @ 204-3432.

Laurie Mathews, Nurse's Assistant 204-1409, is in the nurse's office in the mornings.

Doug Hoyt, School Psychologist 204-1455, is here Tuesday, Wednesday & Friday.

Andrea Nessman, School Social Worker 204-1460, is here everyday.

SCHOOL STORE
Come and check out the School Store in room 140. There are pencils, pencil sharpeners, erasers, folders and many new items. Stop by and check it out. The School Store is open Tues., Wed. & Thurs. from dismissal to 3:40 p.m. and most items are under $1.00.
VOLUNTEERING IN MMSD
At Elvehjem School we are following the district policy related to volunteer disclosure statements. The responsibility the MMSD has to its school children and community necessitates gathering information from all volunteers regarding arrest and conviction records.

If you plan to volunteer on a regular basis at Elvehjem School you must fill out a Volunteer Disclosure Statement that is provided in the school office. This form only needs to be filled out once, not every year. Failure to complete this form accurately and completely will disqualify a volunteer from consideration for volunteering or will be cause for removal from volunteer assignments. If you have any questions, please see Craig Campbell, Principal of Elvehjem School.

BIKE PERMITS
Students must be 10 years old to ride their bike to school. Stop at the office to fill out the bike form.

Lost and Found!
Did your child come home without his or her coat? Check out the Lost and Found near the back door/library. Jackets, hats, lunchboxes, shoes, etc. can be found there.

VISION AND HEARING SCREENING
Kindergarten hearing screening will be done on Thursday, October 6th. If your child doesn’t pass this screening, you will receive a referral letter to have an exam by a doctor.

Kdg, 3rd and 5th grade vision screening will be done on Thursday, October 6th, and again you will receive a referral letter if your child does not pass this screening.

Please contact Jeneile, the nurse, if you have questions or need any help arranging follow up appointments. 204-1408

WISCONSIN KNOWLEDGE & CONCEPTS EXAMINATION (WKCE)
All 3rd, 4th and 5th graders across the State of Wisconsin will participate in the Wisconsin Knowledge and Concepts Examination (WKCE) during the official window of October 24th – November 23rd. Fourth grade students are assessed in the areas of: Reading, Language Arts, Mathematics, Science and Social Studies. There is also a required written language component. Third and Fifth graders are assessed in reading and math only. Attendance and timeliness will be essential for Oct. and Nov.

FALL HARVEST PARTIES
We will hold Fall Harvest Parties in place of Halloween theme parties. In accordance with district policy and due to the increasingly diverse population amongst the Elvehjem student population and community, parties will not include Halloween costumes or dress-ups. Your child’s classroom teacher will communicate with you about any activities that may be planned.
PLEASE NO PETS ALLOWED!
In accordance with board policy and to maintain the safety of all students and adults at Elvehjem, dogs and other pets should not be brought onto the school grounds or into the school building before or after school. If you are picking up or dropping off your child with an animal in tow, please arrange to have your child meet you on the sidewalk across or down the street. If you wish to obtain special permission for your pet to visit your child’s classroom during the school day, please speak to your child’s teacher or the school office. We appreciate your help in maintaining school safety by complying with this policy.

MAPS Testing
On October 3-13, third, fourth, and fifth grade students will be participating in a new assessment called MAPs (Measure of Academic Progress). This on-line assessment is given in the computer lab in Oct, Jan, and May. All third-fifth graders in MMSD will participate. This year, MMSD is piloting the assessment to see how it runs given our technology limits and providing teachers with training in how to analyze and use the scores. Parents will not receive information about their child’s scores during our training year. However, MAPs will be fully implemented next year and parents will be mailed the results of their child’s test at that time. We are grateful for your patience as we develop a better understanding of this assessment and it’s data. If you have any questions, please see Mr. Campbell.

STUDENT DROP-OFF/PICK-UP
Whenever possible, we encourage families that live within our walk zone to walk to help eliminate traffic congestion. Please observe the No Standing, Stopping or Parking signs in front of the school (little yellow guys). Also, please avoid using the back parking lot to drop off students behind school. It is essential that you do not stop in the middle of the road to drop off or pick up your child/ren. All children have been explicitly taught crosswalk safety. Especially during our peak traffic times, children have been encouraged to remind adults and other kids “it’s only safe to cross in the crosswalk.” Parents need to wait for their child outside at dismissal time. We are counting on all of you to obey established safety procedures and practices.

In addition, a Safety committee is being put together here at Elvehjem to look at how to improve the safe and effective drop off and pick up of our students. Please let the LVM PTO know if you are interested in participating in this committee. We know many of you have great ideas and those are welcome even if you cannot commit to the committee.

Send interest or ideas to: lvmpto@yahoo.com or drop a note in the office for Darcy Burke.
PTO Corner—Building a Strong School Community
The LVM PTO meets on the second Tuesday of the month in the LMC from 6:30—8:00 pm. There is free child care provided in the Bobcat Gym. If you have questions, concerns, ideas or would just like to drop us a note please use the middle mailbox in the front hall. New this year we have a WEBSITE! http://lvmpto.digitalpto.com/

This year we would like to continue to focus on families and building a strong school community. With that in mind we have planned family friendly events the school year. Many of these events are completely free, and others are free with the option to participate in a FUNdraiser based on the event (see our calendar of events).

Would you like to help out your school, but can’t make our meetings? We have many opportunities for volunteering. Join a committee, send in a dish to pass for Teacher Conference luncheon (Nov. 11), volunteer at one of our events, or chaperone a field trip. Every little bit helps our school and our children! Watch for information on these activities in your child’s backpack or join our email list and get weekly updates from the LVM PTO in electronic form. Send us an email lvmpto@yahoo.com telling us you would like to be “IN THE KNOW” and we will add you to our listserv. We will not share your information with others, but will provide you information regarding events and activities by the PTO! If you have already signed up and have not received any emails, please re-contact us.

We also have several FUNdraising Initiatives that can be part of your everyday lives:
Box Tops for Education, General Mills box tops label—Goal $1250.
Labels for Education, Campbell’s labels—Goal 10,000 labels.
Tyson A+ Labels, labels from Tyson food products—Goal $250.
Contact person: Shelly Trowbridge, dmtrow@sbcglobal.net

Used Cell Phones and Ink Cartridges, recycle those old phones and used cartridges and earn money for our school. Please place all of these items in a baggie or closed container. Leave them in the mailbox in the front hallway of the school. Thank you for your efforts!

Don’t forget that FUN PASTA FUNdraising order forms are due back to school on Friday, October 7th. Our online sales are going very well and we hope to continue that over the next week. Remind everyone you know that FUN PASTA is a fun way to support our school! http://www.funpastafundraising.com/shop/lvmpto

Please contact me with any questions, comments or ideas:
Darcy Burke, President darcyburke@ymail.com

Or leave us a note in the middle mailbox in the front hall.
Anti-Bullying Policies, Procedures, and Practices
Frequently Asked Questions - Parents

What can I do if my child is being bullied at school?

Parents/guardians can access “Report of Bullying/Harassment Incident” forms in their school’s main office or online at: www.madison.k12.wi.us/node/925. The forms can be submitted to any staff member at your school and they will turn it in to the principal.

Parents/guardians can also verbally communicate concerns about bullying incidences to any staff member, who will then complete a “Report of Bullying/Harassment Incident.” If you’d like your child to receive support form a Student Services professional at school, contact your school’s Social Worker or Psychologist.

Parents/guardians of students that are gay, lesbian, bisexual, transgender, or questioning can seek additional support through MMSD’s GLBTQ Coordinator, Liz Lusk at 663-8449.

If my child is being bullied outside of school and/or cyber-bullied via computer or cell phone, what is the school’s responsibility?

MMSD’s Anti-Bullying Policy prohibits bullying on “all school and district grounds and in all school and district buildings; at all school and district-sponsored activities; and on all vehicles used for transportation to and from school and school sponsored/district-sponsored activities.”

While it is not the responsibility of school staff to respond to incidences of bullying that occur outside of district grounds and during activities not sponsored by the district, these incidences often can carry over and have an impact at school. Student Services staff are available at each school to assist individual students with challenges outside the school environment and provide conflict mediation.

If I file a “Report of Bullying/Harassment Incident” with the school, what follow-up communication can I expect?

You will be notified following the investigation of the determination that was made – meaning, whether the report was determined to be unfounded or founded and, if founded, whether the incident was determined to be bullying or bullying/harassment.

You will be notified of the possible interventions available to your child and provided with a description of steps taken to assist your child including a safety plan, if appropriate. The school can NOT share information regarding disciplinary action and/or intervention implemented with other students (i.e. the student engaging in the bullying behavior) due to policies around confidentiality.

If I am not satisfied with the school’s response after filing a “Report of Bullying/Harassment Incident,” what next steps can I take?

Students and/or parents/guardians can appeal the determination made regarding the incident. To make an appeal, file a written letter of complaint, including the date and a signature, with MMSD’s Affirmative Action Office, District Administration Building, 545 West Dayton Street, Madison, Wisconsin 53703. For more information call Amos Anderson, 663-1530.
Spotlight on Anti-Bullying Practices in MMSD

The Madison Metropolitan School District strives to provide an environment where every student feels safe, respected, and welcomed. Bullying can have harmful social, physical, psychological and/or academic impact on students who engage in bullying behaviors and bystanders that observe acts of bullying.

The 2010-2011 school year marked the first year of implementing the district’s Anti-Bullying Policy. The start of the 2011-2012 school year comes with renewed energy to ensure students and parents are aware of effective, more thorough bullying reporting procedures as well as enhanced anti-bullying practices in our schools.

District policy defines bullying as “the intentional action by an individual or group of individuals to inflict harm when there is an imbalance of real or perceived power.”

How Families Can Report Bullying

In the event that your child shares that bullying has taken place, families are encouraged to access:

“Report of Bullying/Harassment Incident”

The one-page form is available in your school office and online at:

www.madison.k12.wi.us/node/925

Anti-bullying practices are part of each school’s system of Positive Behavior Support (PBS) and include:

- Training staff to prevent and intervene in bullying behavior
- Building community in classrooms and schools
- Teaching students strategies to intervene in bullying behavior
- Preventing bullying behavior through enhancing social and emotional capacities of students
- Group and individual interventions for students in need of more support

Bullying is...

- Harmful
- Intentional
- Imbalanced in power

Bullying includes...

- Physical harm
- Spreading rumors
- False accusations
- Manipulating friendships
- Cyber-bullying
- Harassment based on protected class

Schools have outlined procedures for...

- Reporting bullying behavior
- Investigating the incident
- Determining whether acts of bullying were verified
- Carrying out interventions, and disciplinary action if appropriate.
MARK YOUR CALENDARS!
WHO: All 3rd – 8th grade students and their parents who are interested in Northwestern University’s Midwest Academic Talent Search
WHAT: Informational Meeting
WHERE: Doyle Administration Building, 545 West Dayton St., McDaniel’s Auditorium
WHEN: October 13, 2011 6:00-7:00

WHAT IS NORTHWESTERN UNIVERSITY’S MIDWEST ACADEMIC TALENT SEARCH? (NUMATS)
Each year The Center for Talent Development (CTD) at Northwestern University, in Evanston, IL, conducts the Midwest Academic Talent Search. Participation in this assessment is voluntary and at parent/guardian discretion. Students in grades 3-6 may take the EXPLORE test, a test designed for 8th grade students. Students who are in grades 6-9 may choose between the ACT and SAT tests, which are designed for high school juniors or seniors.

WHY MIGHT A STUDENT PARTICIPATE IN THIS TESTING OPPORTUNITY?
Reasons include:
• The testing process offers parents a way to learn more about their child’s academic ability. This may be the first testing experience a student has in which s/he does not know all of the answers, or is even able to complete the entire test. Therefore, information is gained regarding a student’s relative strengths. This information may be used to help inform instruction in the student’s school.
• Students will gain information about other academic opportunities around the state and nation through the Wisconsin Center for Academically Talented Youth (WCATY), Northwestern University, and other national organizations.

Students who typically score at the top (“ceiling”) of standardized testing may need this out of grade level assessment to measure their growth. It is recommended that students score at least in the 90th percentile in some area of their state tests or other standardized tests.

HOW CAN STUDENTS REGISTER TO PARTICIPATE IN NUMATS?
It is easiest to register on-line at http://www.ctd.northwestern.edu/mats/index.html

You may also register by mail. Registration materials will soon be available and paper registration continues through October. Please contact Kerry Berns, by phone, 663-5230 or by email, kberns@madison.k12.wi.us, if you prefer to register by mail.

IS THERE ANY FINANCIAL HELP AVAILABLE?
There is a registration fee in addition to a testing fee to participate in NUMATS. Some fee waivers are available from Northwestern and WCATY for students who qualify for free or reduced lunch. Please contact Kerry Berns (see above) if you qualify for financial aid.